



Willowbrook Arts Camp

Job title	Camp Nurse
Reports to	Program Director
Schedule	Full-time or time share, hourly, approx. 40 hrs/week, Monday-Friday, mid June – early August, temporary, seasonal, non-benefited

Willowbrook Arts Camp seeks a Registered Nurse to oversee the health and well-being of our campers and staff. Primary duties include: evaluate and provide medical treatment for minor injuries and illnesses to campers and staff, administer medication to campers, maintain all required documentation, comply with reporting practices, and act as the camp health educator as needed.

ORGANIZATIONAL OVERVIEW:

Willowbrook is an outdoor, six-week summer day camp which offers a rich environment of integrated arts and nature. It provides opportunities for children to develop their creative potential through experiences in the arts and environmental studies in an atmosphere that mentors and nurtures the whole child, promotes a spirit of peaceful collaboration, and encourages individual exploration and expression. For more information, visit www.willowbrookartscamp.org

ESSENTIAL JOB FUNCTIONS:

- Oversee the health and wellness of campers and staff
- Set up, manage, and break down nursing area; inventory, request and/or order supplies and equipment as needed/approved; keep tent and surrounding area clean and tidy
- Provide medical attention and emotional support to campers and staff with minor injuries and illness; refer to physician/hospital/clinic for additional medical as needed; in the case of a medical emergency, provide CPR/First Aid until emergency services arrive
- Safeguard all camper prescription medications; administer medication (prescribed or otherwise) to camper as needed
- Maintain documentation of all medication dispersals, medical treatment, and health incidents
- Communicate with parents/guardians about medications, medical or other health concerns as needed
- Communicate specific camper health needs/issues to staff and/or Program Director as needed
- Act as Mandatory Reporter (along with Program Director) for camp
- Oversee general health and safety of the camp; report any health risks, concerns, or issues to the Program Director.
- Provide basic health education to staff as required

DESIRED EXPERIENCE | QUALIFICATIONS | ABILITIES

- Licensed as a Registered Nurse in the state of Oregon
- Current CPR and First Aid certification required
- 2+ years of experience in a hospital or similar

- Familiarity with medications
- Enjoy working with children ages 3- 18
- Great bedside manner: friendly, happy, and good sense of humor
- Previous pediatric and/or camp nurse experience preferred
- Strong assessment and decision-making skills; able to deal with unexpected situations and take initiative/action
- Great communication skills; ability to develop rapport and effectively communicate with campers, parents, and staff; Spanish speaking a plus
- Must be able to electronically record, update, and track medical records/treatments
- Must attend and participate in required staff training(s), set up, and tear down days as scheduled
- Must work all six weeks of summer camp, including but not limited to Monday through Friday from June 28 to August 6, 2020.
- Demonstrate commitment to high professional ethical standards and a diverse workplace
- Must pass a criminal background check and have a valid Oregon driver's

WORKING ENVIRONMENT | PHYSICAL REQUIREMENTS

- Work is performed primarily outdoors at camp (Brown's Ferry Park, Tualatin, OR), rain or shine
- General schedule is Monday – Friday, 8am – 4:30pm, with 30 min lunch break (must keep walkie/talkie on at all times in case of an emergency)
- Time-share option with second camp nurse is a possibility; must be able to work full days within a part-time weekly schedule
- Ability to work long hours during camp season including some weekend days
- Ability to respond appropriately to situations requiring First Aid/CPR. Must be able to assist campers/staff in an emergency (fire, evacuation, illness, or injury)
- Ability to be on your feet for long periods of time while at camp
- Ability to lift and carry objects of moderate weight; bend, stoop, kneel, crouch, push and other strenuous activities

HOURLY RATE:

- \$24 per hour
- This position is temporary, seasonal, and non-benefited

Willowbrook Camp is an equal opportunity employer and is committed to maintaining a work environment which is free of harassment, discrimination, or retaliation because of sex, gender, race, religion, color, national origin, physical or mental disability, genetic information, marital status, age, sexual orientation, gender identity, military service, veteran status, or any other status protected by federal, state, or local laws